



AMICORP OUTSOURCING SERVICES

INVESTMENT PORTFOLIO ADMINISTRATION SERVICES

Amicorp Group is an independent global service provider of a broad range of assurance, administrative, legal, corporate secretarial and support services. We provide services to a range of mostly corporate, but also high-net-worth clients around the world. Amicorp provides independent consolidation of investment statements, with sophisticated analysis and report options. All assets including alternative investments can be included.

INVESTMENT PORTFOLIO CONSOLIDATION SERVICES

Amicorp Outsourcing Investment Portfolio Administration Services offers private clients, high-net-worth individuals, family offices and investment managers an innovative solution for independent consolidation of multiple investment portfolios. The investment portfolio statements contain valuable information on the distribution of the portfolio across different banks, investment institutions, markets, industries, currencies, investment vehicles and types of securities, as well as the value and performance of the respective portfolios. The service provides the required control over the portfolios. Risks can easily be monitored and managed. Investment decisions are easier to arrive at when you have a single consolidated view and those decisions are accurately reported.

SERVICE ADVANTAGES

Amicorp has the systems, processes and experienced staff to consolidate clients' investment portfolios.

The advantages of using Amicorp Outsourcing Services' Investment Portfolio Administration Services are:

- It enables portfolio analysis at a consolidated level along with graphical representations (meeting Global Investment Performance Standards).
- An online portal and single view reports (both standard and customized if required) give full insight into the historical and actual value of the portfolios (based on different data feeds) and all

assets including custom securities can be added.

- Several benchmarks and the asset allocation against the desired allocation (from Investment Letters) are offered. These are available at any given moment if required, for Trustees, Managing Partners, Directors, etc., leading to improved communication with Investment Managers.
- The automated approach towards data extraction and processing (from hard and soft copies) ensures timeliness and accuracy and allows the re-use of information for accounting purposes.

SERVICE DELIVERY

Clients can leave the process entirely to Amicorp. We can receive multiple portfolio statements directly from the client or can obtain them through secure online access (provided by banks and investment managers) and store the portfolio statements on secure servers, before consolidation of portfolios is performed. Amicorp can perform consolidation of portfolios under the logo or brand of your own office.

SERVICE COSTS

Amicorp will leverage on its automation tools, economies of scale and process expertise to provide an economical solution that will add value to you and/or your organization. We leverage on our highly skilled teams in the Philippines which provides the same or higher levels of experience and performance, against a lower price. The package fees for Investment Portfolio Administration Services are based on the number of portfolios and securities to be consolidated on a weekly, monthly or quarterly basis and on the complexity of the reports. Peripheral costs will not be applicable.

Most of the Amicorp Outsourcing Services are rendered out of (ISO certified) offices in the Philippines and India. Client relationship managers are within reach in all the Amicorp offices and most offices have staff available to coordinate or even to execute a part of the work.

Contracts can be labor or seat based, transaction based or even goal based. Unlike other service providers, Amicorp is able to offer tailored and personalized high quality services, also for clients looking at a limited number of people involved.



Our clients benefit from around the clock services at a fraction of their current operating costs (savings of 50% can be achieved). The return-to-focus concept provides a dramatic bottom line impact that can help positively transform the economies of any business (including small and medium enterprises) and increase the efficiency of transaction execution.

Amicorp Outsourcing Services ensures value by enhanced process management, high standard service levels and substantial cost savings!

For further information, please visit www.amicorp-bpo.com

Amicorp Group specializes in:



For more information, please contact:



Hanno de Vriend
Director
+34 932 082 581
h.devriend@amicorp.com

BRAZIL
Elsbeth Tschappat
+55 11 3049 3454
e.tschappat@amicorp.com

CHILE
Tomás Ageo
+56 2 2480 2700
t.ageo@amicorp.com

UNITED STATES
Maria (Nikkie) Feringa
+1 646 841 1306
m.feringa@amicorp.com

GERMANY
Sandeep Singh Chhatwal
+49 221 952 6585
s.chhatwal@amicorp.com

SWITZERLAND
Daniela Medina
+41 44 252 0880
d.medina@amicorp.com

UNITED KINGDOM
Tom Weymouth
+44 207 977 1250
t.weymouth@amicorp.co

HONG KONG
Jade Hagen
+852 3105 9882
j.hagen@amicorp.com

SINGAPORE
Pankaj Kumar
+65 6532 2902
p.kumar@amicorp.com

UNITED ARAB EMIRATES
Vikrant Pangam
+971 4304 2900
v.pangam@amicorp.com

