



Amicorp's Investment Portfolio Administration provides Investment Managers, Private Bankers and High Net Worth Individuals the service of consolidating investment statements. The investor obtains clear reports on the total value of their portfolio. The reports contain valuable information on the distribution of their portfolio across different banks, investment institutions, markets, currencies, and investment vehicles.

Introduction

Investment Management Institutions are under increased pressure to provide more value added services to their clients. In today's market the increasing complexity and diversification of investments are adding an additional layer to the current work-load of these professionals.

Time performing these administration and back office tasks are impeding on one's already full schedule to support new solutions to increase client portfolios.

Investment Portfolio Administration Services offers Investment Managers, Private Bankers and High Net Worth Individuals a solution for accurate and timely reporting on investment portfolios. The service includes data input, statement reconciliation, updated positions via a live feed from top financial firms (e.g. Bloomberg), as well as maintenance of all transactions and positions within one information system, from which customized reports can be generated as per the clients requirements.

The Advantages

Amicorp has the systems, processes and experienced staff to administer and consolidate investment portfolios. The advantages of using our Investment Portfolio Administration Service are:

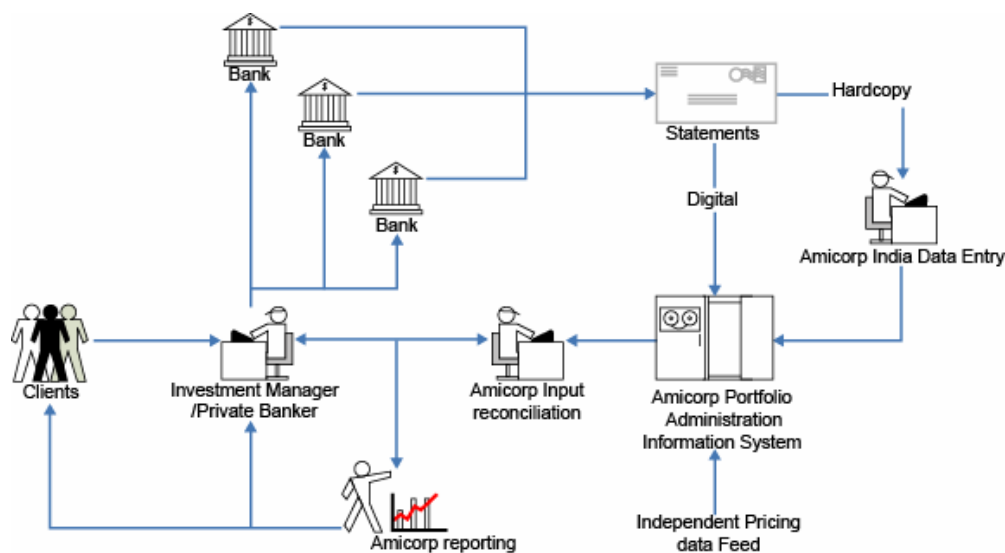
- Enables portfolio analysis on a consolidated level;
- Improved service quality and communication with clients;
- Investment Managers focus on core competencies: providing investment advice, client relationship management and client acquisition;
- Accurate, timely, and valid reports;
- Customizable reports;
- Online availability of reports and graphs;
- Independent pricing of investments ensures accurate valuation;
- Data processing is efficient and automated;
- No peripheral costs, such as software and hardware investments;
- State of the art IT systems at our secure location in Switzerland, guaranteeing continuity and confidentiality of information.



The Service Delivery

Portfolio data can be obtained online, via electronic files and/or in a hardcopy format. The data is stored on a secure server in Amicorp's data Center in Switzerland. Dedicated agents at our office in Bangalore, India perform data entry within 24 hours of delivery.

Amicorp provides a relationship manager that communicates any concerns directly to your office. The relationship manager also coordinates any issues that may arise with the investment portfolio administration. All reporting can be done under the logo or brand of your own office, thereby allowing a seamless environment to the client.



Service Costs

Amicorp can leverage on economies of scale and process expertise to provide an economical solution that will add value to your organization. Experienced people that have the required know-how for data input and reconciliation can be costly. We leverage on our highly skilled team in India, which provides the same or higher levels of experience and performance, against a much lower price. Furthermore, investment consolidation software can be expensive and may involve a setup fee, capital expenditures and annual licensing costs. The fees for investment portfolio administration are based on the amount of transactions that occur within the portfolio.

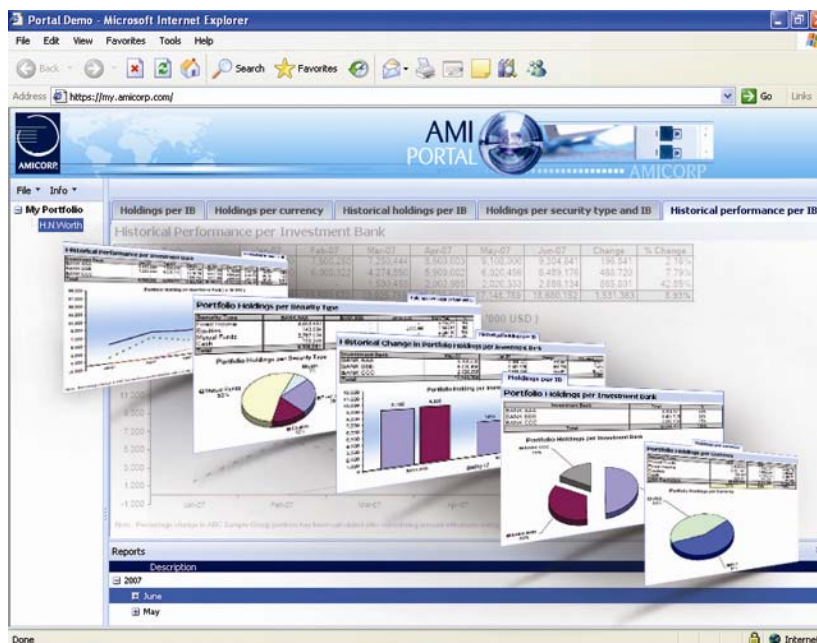


Online Reporting

Reports are made available to the investment manager and / or investor online. They can be downloaded as PDF files and all current portfolio summaries can be viewed as well. The investment portfolio reports can be customized to a client's request. Among a variety of others, the main reporting options include performance reports with:

- Historical performance graphs;
- Graphs showing change in portfolio value over time;
- Performance per Industry sector;
- Performance per Bank; and
- Performance per Investment type.

A sample of the online reporting functionality is shown below:



Conclusion

Amicorp BPO Services leverages the expertise of being a financial services company for over 15 years. We offer our clients a high-end investment portfolio administration service delivered from our operations in India. This allows clients to benefit from working with a specialized financial firm that offers the cost advantage of a quality BPO operation. The investment portfolio administration service provides investors the required control over their portfolios, enabling them to make better investment decisions for the future.



BPO Service

Investment Portfolio Administration Services



Global Presence

Amicorp is present in 25 countries, for more detailed information on how Amicorp provides its Investment Portfolio Administration / Statement consolidation Services, contact the Amicorp office near you, or any of the team members below directly:



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